



CALL FOR NOMINATIONS FOR 2023 HMS BOARD OF DIRECTORS

July 15, 2022

HMS BOARD OF DIRECTORS NOMINATION PROCESS IS OPEN FOR SUBMITTALS

Overview of Available Board Positions

The Hazardous Materials Society (HMS) is looking for the best and brightest to lead the organization forward. A total of **THREE (3) DIRECTOR** positions are open with a three-year term, beginning on January 1, 2023, and ending on December 31, 2025. The maximum number of years any candidate may serve is six (6) years.

These positions are open to ANY IHMM-certificant, who is in good standing with the Hazardous Materials society (HMS) as well as the Institute of Hazardous Materials Managers (IHMM). Self-nominations are permitted.

HMS Election Cycle

- 7/15 - Call for Candidates sent to all IHMM-certificants
- 8/31 - Deadline for nominations
- 9/20 - Nominating Committee provides an update on vetting and slating to Board
- 10/1 - Nominating Committee provides slate to Board
- 10/18 - Board votes on the slate
- **11/1 - Election opens**
- **11/30 - Election closes**
- 12/5 - Nominees notified
- Week of 12/6 - Annual meeting held and formal announcements
- 1/1/23 – Two-year term begins

Diversity and Inclusion Statement

The Hazardous Materials Society (HMS) values diversity in our members, volunteers, and staff. We strive for a culture of inclusion in our workplace and activities. As part of the global community, HMS will champion a culture of equity, diversity, and inclusion within the EHS profession. We welcome the participation of all individuals who help advance the mission of our organization. HMS is committed to assisting those who are other-abled.

Nomination Eligibility

Review the following eligibility requirements. Assuming both nominator and nominee qualify, then a nominating form will need to be completed and submitted electronically.

Nominator

1. Self-nominations are allowed as long as they meet the items discussed below.
2. The nominator may not be a current member of the HMS Nominating Committee.
3. ANY IHMM-certificant is eligible to be nominated for the open positions.
4. The primary nominator must be an HMS member AND an IHMM-certificant in good standing with the IHMM.
5. Additional nominators are allowed. Additional nominators are not required to be IHMM-certificants. There is a limit of three (3) nominators per nominee.
6. Only one nominator may be from the same organization as the nominee's primary place of employment.
7. The nominator must provide thorough written and verifiable evidence of the demonstrated professional contributions in both of two defined areas, as well as meet the other requirements noted below. The two defined areas are excellence in science or profession and outstanding service to IHMM, IHMM certifications and/or HMS.
8. Nomination materials will only be accepted in electronic format. The electronic submittal must include all requested materials to be considered.

Nominee

1. The nominee must be an IHMM-certificant in good standing with both the HMS and IHMM.
2. Nominees **may not** be current members of the IHMM Board of Directors, AHMP (Alliance for Hazardous Materials Professionals), or serve as a member of a National Board or a chair of a committee of any other national non-profit organization whose role, purposes, foundation, or work is involved in the health, safety, environmental, or hazardous materials field.
3. Must agree to have a background check.
4. Must be willing to sign the HMS Code of Ethics and HMS confidentiality agreement.
5. Must be in good standing with the IHMM in all certifications.
6. Agree to attend all electronic meetings which are currently held monthly on the third Monday. There is an annual meeting which may also be held in electronic format.

NOMINATION FORM FOR 2023 HMS BOARD OF DIRECTORS

Self-nomination is acceptable.

Name of Nominee:

IHMM Certification number:

Has the nominee confirmed their willingness to serve? (Check one) YES NO

Nominee's E-mail:

Nominee's Daytime Phone:

Nominee's Position:

Title:

Place of Employment/Other:

Nominee's Employer/Other:

Work Address and Contact Name:

This form must be signed to be considered complete. Electronic signatures are acceptable and encouraged. If you cannot sign or otherwise fill out the form electronically, please print and scan a completed and signed version of the form for submission.

By submitting this form, I/We acknowledge that all information required by this form (entered here or otherwise submitted) is deemed to be a part of this nomination. I/We attest to the truthfulness of all information submitted.

Nominator's Signature:

Date:

Please inform the nominee of your nomination before submitting the form.

1. Nominator's Name:

IHMM-certificants #:

E-mail address:

Daytime Phone:

OPTIONAL

2. Nominator's Name:

IHMM-certificants not required

E-mail address:

Daytime Phone:

3. Nominator's Name:

IHMM-certificants not required

E-mail address:

Daytime Phone:

STATEMENT OF NOMINEE QUALIFICATIONS

The two defined qualification areas are excellence in science or profession, and outstanding service to IHMM, IHMM-certificants, or HMS. Please provide all of the following information.

1. Please describe the reasons you think the nominee would make an asset as an HMS Board Member. Include anything that highlights the individual's qualifications, such as service on standards committees, volunteer service, or leadership positions in other organizations, etc. Provide as much detail as needed.
2. Please describe what the nominee hopes to accomplish as an HMS Board Member. This could include policy or project proposals, leadership in certain areas, or other contributions the nominee wishes to make regarding the governance of the HMS organization. Provide as much detail as needed.
3. With the submittal, please provide a **current resume** (five-page maximum).
4. With the submittal, provide a **short statement** regarding affiliations and any related obligations to other environmental organizations the nominee might have, if applicable. If none, indicate by "declaring none".
5. With the submittal, please provide a **half-page bio** summarizing job history and education. Also, provide a **photograph** suitable for media release.

6. HMS Diversity and Inclusion Policy.

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Please email the completed nomination forms/submittals to Ms. Kendra Schroer, CHMM, HMS Nominating Committee Chair, at kendraschroer@hotmail.com.